

Animated demonstrations



If you need help figuring out how to do things on the Companies Office website, our animated tutorial demonstrations will help you on your way.

Simply select the 'Play this demo now' link for the demonstration you want to view and a short movie will play in your web browser.

All clips will open in a new window, and require [Adobe Flash Player](#) version 7 or higher.

View the current range of animated demonstrations here

How to start searching

This demo will show you how to start searching the Register.

- [Play this demo now!](#)

Becoming a registered user

This demo will show you how to get a Companies Office User ID, how to log on to the Companies Office online services and how to log out.

- [Play this demo now!](#)

Reserve a company name

Before forming a company you must first reserve a name for that company. This demo will show you how to reserve a company name.

- [Play this demo now!](#)

Form a company online

This demo will take you through the process of incorporating your company online.

- [Play this demo now!](#)

File an annual return online

This demo will take you through the process of filing your annual return online.

- [Play this demo now!](#)

Maintain director details online

This demo will take you through the process of maintaining director details online. It will show you how to add a new director, update a director's address details and resign a director.

- [Play this demo now!](#)

Manage your voluntary administrations, liquidations, and receiverships online

This demo will give you a brief overview of how to manage your portfolios online.

- [Play this demo now!](#)